

DUCHY SHOOTING ASSOCIATION

COVID-19 OPERATING PROCEDURES wef 14 September 2020

Duchy Shooting Association (DSA) will operate restricted opening under these COVID-19 restrictions, amended and effective from 14 September 2020. Social distancing and other precautions below are mandatory for all members.

General.

1. Opening hours. Zelah air and 'full bore' ranges will be open to members ONLY on the first Tuesday of each month, every Thursday and every Sunday 0930-1430 until further notice. (No guests, no visitors or outside organisations are permitted to be on the premises at this time.) SSS training sessions will be held fortnightly for probationer members on Saturdays 0930-1230 as advised by the club firearms instructors to those members. The archery range remains closed for archery.
2. Maximum numbers. To comply with the new 'Rule of 6' and other revised rules/laws under COVID-19 legislation there are to be no more than 6 persons on any range or firing point (including the RO or air range 'warden') at any one time. There must be no more than 30 persons in total on the DSA ranges complex/site at any one time. Booking in and booking out with range officials is a requirement for all members in order to assist with 'track and trace' of any member who comes into contact with another member who later proves COVID-19 positive.
3. Car parking. Please allow 'extra' space between cars to maintain social distancing on departure from the vehicle.
 - a. Air members are to park on the grass between the HFT range and the zeroing/plinking range, bonnets pointing outwards/towards the respective range. The central area to be left clear for reversing/turning.
 - b. 'Full bore' members to park on the new 'chevron' parking on the left of the track leading to the ranges.
 - c. The car parking area in front of the clubhouse is to be used for turning/reversing only, and for the Range Manager and duty RO to park.
4. On arrival at the ranges. Please plan to arrive just before your planned shooting 'slot' commences. Remain in your vehicle until it is your time. There is no 'waiting area'; the clubroom is closed and 'out of bounds'. When your time arrives go to the respective range firing point and book in with the RO/range 'warden' (Air). Once you have booked in, and your shooting lane/bench etc is available, you may proceed direct to the firing point or range (Air). ALL firearms are to remain in member's close custody and not left unattended at any time. Firearms are to be cased/in bag until the range goes 'live'/ on order of the RO.
5. On completion of shooting. Once you have finished shooting and your firearm(s) have been proved clear, it is to be cased/bagged and kept in your close custody. Book out with the RO/range 'warden' (Air) and take firearm(s) direct back to your vehicle and lock them away. No firearms are to be left unattended and insecure at any time for any reason. ('Booking' – not signing - in and out is important for any 'track and trace' records/action should any member subsequently be infected by the coronavirus). Once you have booked out, please leave the site without further delay.
6. Clubhouse/Toilets. Male and female WCs are available for use in the clubhouse. Handles and commonly used surface will be wiped down/sanitised periodically. The indoor air pistol

range is closed. The clubroom is closed. No refreshments or snacks etc are available. No food or beverages are to be consumed on the firing point(s).

7. Personal hygiene. Hand washing facilities are available in the clubhouse toilets. Sanitising sprays and wipes will be provided on both the air and 'full bore' firing points. Additional supplies will be sited on the FT and HFT courses. Please make appropriate use of these provisions. The recommended maximum interval between hand washing/sanitising is 2 hours.
8. PPE. Members attending to shoot must provide their own PPE as indicated below.
 - a. Face covering.
 - i. Face coverings ARE required to be worn (covering the nose and mouth) in the partially enclosed spaces of the air zeroing/plinking range and the 'full bore' firing point where social distancing could/would be compromised and these areas are not in the open air.
 - ii. Face coverings are NOT required for the FT and HFT courses (or zeroing on the archery range prior to using these ranges), as they are in the open air.
 - b. Protective gloves are optional on any range. Use of gloves should not be a substitute for regular hand washing/sanitising. There are hand sanitising facilities on all ranges.

Air Ranges.

9. Zeroing/Plinking range. A maximum of five firers may use the air zeroing/plinking range between 0930 and 1430. They are to wear face coverings while in the partially enclosed range buildings due to the difficulty in maintaining social distancing when entering and leaving. They are to wipe down/sanitise the area of bench they have been using and any chair used.
10. FT and HFT ranges. A maximum of six firers may use each of the air FT and HFT course ranges between 0930 and 1430. They are to maintain social distancing by not moving up/around the course until the next lane has been vacated. They are also to maintain a 'one-way' system, of going up/around the course on one side of the track and returning down the other, keeping 2m or away from any other member on the course. On the FT course some lanes will be closed to allow social distancing.
11. FT / HFT shooters may use the archery range to zero, to a maximum of 5 persons; the archery range is closed to bowmen/women.

'Full-bore' Range

12. Shooting would be in one hour slots starting at 0930 and ending at approx 1430 (the last 'slot' being 1330). Timings will be adhered to in order to be fair to all. Arriving late for the start of a one-hour slot will mean you have to wait for the start of the next session. If a session is over-subscribed it will also involve waiting an hour for the start of the next session, although it will be 'first come, first served' and those who have waited longest will have priority for places on the next session.
13. Book in on the firing point with the duty RO, giving your details and your firearms type and serial number. (The RO does the writing, so pens are not circulated.) The RO will give an amended COVID-19 Firers Brief to outline the procedure for range use.
14. Five benches/lanes will be available in the covered firing point. Target holders will have been placed by the RO and will remain for the whole AM session. Firers may fix as many paper/card targets as they can fit onto the target board; they will not be allowed to change or check targets

during their shooting session. They may remove any target(s) they wish to keep at the end of the session and before the next firer uses the lane. Firers must bring their own targets, staplers, rifle rests, spotting scope etc since DSA club equipment will not be available.

15. A 'one way system' will operate for shooters entering and leaving the firing point which the RO will explain at booking in/the Firers Brief.
16. ALL firers (and the RO) are to wear face coverings (covering the nose and mouth) while in the partially enclosed firing point due to the difficulty in maintaining social distancing while in use/ misfires/ clearing firearms etc. Protective gloves are optional but do not remove the need to sanitise hands.
17. ALL firers are to wipe down/sanitise the bench they have been using and any chair used just prior to leaving the firing point. No DSA club kit is available for use. Firers are not to borrow/loan kit to/from each other.
18. Each 'new' group of firers are not to go onto the firing point until the previous group have vacated and the RO has signalled it is clear to do so.
19. Firearms are to be bagged or cased and taken, on arrival, from the firer's car direct to the firing bench. They may only be uncased on order of the RO. They are not to be placed in the racks. There will be only one 'detail' with no need for racking during the one-hour 'slot'. On completion of firing, and once 'cleared' by the RO, the reverse procedure is to be followed for all firearms.

Sanctions.

20. Failure to observe the above requirements will result in members being asked to leave the ranges. They may be barred from the ranges until all lockdown restrictions are lifted.